

# Cultural astronomy and ancient skywatching

28th Annual Meeting of the European Society for Astronomy in Culture  
September 6 - 10, 2021, Stara Zagora, Bulgaria

## Guidelines

How to prepare your Paper for *SEAC Proceedings 2021*

The Paper should be supplied in electronic form by e-mail ([seac2021stz@abv.bg](mailto:seac2021stz@abv.bg)). Files must be in MS Word **.docx** or **.doc** format only. **It is strongly recommended to input your paper text in the template.** The deadline for the submission of Papers is **February 1st, 2022.**

**Length:** Each report should not exceed **8 pages in total (size A4)**, including title, author/s, abstract, research text, figures and tables, references. If you need more space, please seek confirmation with the editors.

Each article should contain an **abstract** (of max. 250 words).  
Please give between 3 and 6 **keywords**.

### Page layout:

**Paper size:** A4 (210mm × 297mm)

**Text** should be fully justified left and right in **2 columns** (8,2 cm wide with a 0,6 cm gap)

**Line spacing** should be set at 12 pt,

**Font:** 10 pt Times New Roman,

**Spelling:** British English

We would like to present **time and epoch specifications** as follows: BCE (Before the Common Era) and CE

**Figures:** 300 - 600 dpi for photographs and coloured images, TIFFs are preferred, JPG possible. Images should be about 1000-2000 pixels wide.

**Margins** – top: 2.5cm; bottom, left and right: 2cm.

**New paragraphs** should be coded with a 12pt space above text paragraphs (or with a blank line above).

**Page numbers** should be centred at the foot of the page in Times New Roman 10 pt font.

Please use the following type of **references**:

**Author, date** in-text citation (Ford, 2019).

A full, **alphabetical list of references** at the end of the paper.

### Structure of the paper

**Title:** (Times New Roman, 14-point font size, bold).

**Subtitle, if desired:** (Times New Roman 14-point font, bold, italic).

**Authors:** Titles is followed by authors' first names and surnames. (Times New Roman, 10-point font size, italic, as in the Book of Abstracts).

**First Author<sup>1</sup>, Second Author<sup>1</sup> and Third Author<sup>2</sup>**

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**Abstract heading in English:** (Times New Roman 10-point font, bold).

**Abstract text in English:** (Times New Roman 10-point font, justified), 1 (one) paragraph not exceeding 250 characters.

**Key words heading:** 10-point font, bold

**Keywords:** between 3 and 6 keywords (rock-cut monument, archaeoastronomy, vernal equinox, winter solstice, Great Mother Goddess).

**Main text:** Paper text (including tables and figures) must be Times New Roman, 10-point font size, justified in **2 columns**).

**Headings:** Major headings or section headings are to be left aligned, bold. Leave one blank line before the main heading.

**Subheadings:** in italics. Do not use underlining.

**Figures** should be included in the document with captions (Fig. 1. Figure caption), but **have also to be submitted as separate files** (TIFF, JPG, PDF, PNG). Leave one blank line before and one after the figure caption. **Each report must not exceed 8 figures in total.** If you need more you have to check back with the editors whether this will be possible or not.

- It is your responsibility as author to ensure that any copyright material (e.g. images, drawings) in your article has been cleared for publication. This means that if there is any material which you have not originated yourself, then you need to seek written permission from the copyright holder to reproduce that material.

**Tables:** Table captions must be specified above the table (Table 1. Title of the Table). All tables must be numbered. Leave one blank line before the caption and one after the table.

Table 1. This is the table caption.

Rows	Columns			
	Column (a)	Column (b)	Column (c)	Column (d)
1	0.6	0.5	0.8	0.22

**Acknowledgements:** Place acknowledgements in a separate section at the end of the manuscript before the references.

**References:** Set the word "References" as a heading. Every text citation must be listed at the end of the paper in alphabetical order. Authors should ensure that every reference in the text appears in the list of references. **In the text, every reference should be quoted at least once** Reference arrangement is in alphabetical order of authors' names or first word of title.

Provide DOI where available.

As usual, papers can be accepted as submitted, rejected or modification can be requested. In this case, the author will be immediately informed of the requests and referees will again evaluate the modified paper. You will receive the referees report within one month from the reception of your paper. The final referee's decision is unappealable.

All the correspondence will be sent to the corresponding author only.

If possible, please suggest **two possible referees** for your work.

**Thank you very much for preparing your manuscript according to these guidelines!**  
**It will immensely help the editors to produce the volume in time - as it is foreseen for the end of 2022.**